

## **To The Employer:**

**The following are the City of Warren's requirements for filing W-2s and 1099-MISC on magnetic media for tax year 2009.**

**Warren Income Tax Department is basing its W-2 specifications on the EFW2 Tax Year 2009 specifications. These specifications are available from the Social Security Administration at:**

**<http://www.ssa.gov/employer/efw/09efw2.pdf>.**

**Warren Income Tax Department is basing its 1099-MISC specifications on the 2009 IRS publication 1220 specifications dated July 6, 2009. The link to these specifications is**

**<http://www.irs.gov/pub/irs-pdf/p1220.pdf>.**

**Warren Income Tax Department requires the filing of the 1099-MISC information.**

**For tax year 2009, the acceptable media are 3.5" floppy diskette and CD-Rom.**