PUBLIC NOTICE OF MUNICIPAL CIVIL SERVICE EXAMINATION

Notice is hereby given by the Warren Municipal Civil Service Commission of the written Competitive Open Examination to be held on **Saturday, MAY 2, 2020, at 10:00 am**, at Warren G Harding High School, Cafetorium, 860 Elm Road NE Warren, Ohio 44483, (DOOR M) for the position of Police Officer in the Warren City Police Department.

The examination will consist of two parts: Written and Physical Agility.

QUALIFICATIONS: (At the time of examination)

1. Must be a citizen of the United States of America or have legally declared his/her intention of becoming so.
2. Must be at least twenty-one (21) years of age but no more than forty (40) years of age.
   **NOTE:** Despite the ages for examination, no person, regardless of his/her results, shall be eligible to receive an original appointment to the position of Police Officer unless that person is at least twenty-one (21) years of age and no more than forty (40) years of age.
3. Must be a High School Graduate or have a G.E.D.
4. Must possess a valid driver’s license.

**NOTE:** Despite the fact that one need not be a holder of an operative and valid certificate for the completion of the Basic Peace Officer Training Course at the time of this examination, no person, regardless of his/her results on this examination, shall be eligible to receive an original appointment to the position of Police Officer **unless and until** that person is the holder of an operative and valid certification for the completion of the Basic Police Officer Training Course issued by the Ohio Peace Officer Training Counsel.

Passing grade for this written examination has been established at 70%.

Only those applicants passing the written examination will be eligible to take the Physical Agility examination.

Application blanks may be obtained at Warren City Hall at either the Safety Service Director’s Office or the Human Resources Department. Application blanks may also be obtained at the Warren Police Department.

IMPORTANT: Applications for the examination, **completely filled out and notarized**, may only be filed at the

**Warren Police Department**  
141 South Street, SE  
Warren, Ohio 44483  
on  
**THURSDAY, MARCH 12, 2020, from 1:00 pm – 3:00 pm**  
**OR**  
**SATURDAY, MARCH 14, 2020 from 10:00 am – 12:00 pm**
Please bring a valid driver’s license. NO APPLICATIONS WILL BE ACCEPTED AFTER THE CLOSING DATE OF SATURDAY, MARCH 14, 2020.

ADDITIONAL CREDITS ALLOWED FOR THE WRITTEN EXAMINATION:

1. Any veteran, resident of Ohio, who has served more than 180 days of consecutive duty in the Armed Forced and has received an honorable discharge, will receive an additional credit of 20% of his/her total score on the written examination after receiving a passing grade on that examination.

2. Anyone who has completed 2,080 hours of employment as a law enforcement officer for a state(s) and/or any political subdivision(s) of a State shall receive an additional 20% credit of his/her total score on the written examination after receiving a passing grade on that examination.

3. Anyone who has received from an accredited college or university as associate degree, or equivalent, including at least twenty (20) quarter units or thirteen (13) semester units of police science courses, criminal justice courses, or law enforcement courses, shall receive an additional credit of ten (10%) of his/her total score on the written examination after receiving a passing grade on that examination. TRANSCRIPTS MUST BE PROVIDED AT THE TIME OF APPLICATION FOR EXAMINATION.

4. Anyone who has graduated from an accredited college or university with at least a baccalaureate degree, including at least forty-five (45) quarter units or thirty (30) semester units of police science courses, criminal justice courses, or law enforcement courses, shall receive an additional credit of 20% of his/her total score on the written examination after receiving a passing grade on that examination. TRANSCRIPTS MUST BE PROVIDED AS NOTED IN PARAGRAPH 3.

NOTE: Regardless of the credits provided for above, no person shall be entitled to, and no person shall receive, any additional credit totaling in excess of 20% of his/her total passing score on the written examination. (Twenty [20%] percent of a passing score shall be the maximum combined bonus points or credits that one person may earn on this written examination.)

Any credits provided for above, must be applied for and must be adequately verified, at the time of application for examination.

NO VERIFICATION FOR CREDIT CAN BE APPLIED FOR AFTER AN APPLICANT HAS FILED HIS/HER APPLICATION.

The physical agility portion of the examination shall not be applicable to an applicant unless the applicant passes the written portion of the examination. As for the physical agility portion of the examination, no person shall be eligible for appointment to the entrance-level position of Police Officer within the Police Department of the City of Warren unless that person is then the holder of a current and valid certificate of successful completion of either the police officer physical agility test issued by Cuyahoga Community College or an OPOTA certificate obtained within one (1) year of the date of application. There may be a fee to take such an agility test for which the applicant will be responsible. Detailed information on the physical agility portion of the examination and test dates with Cuyahoga Community College will accompany each application blank.